



Duty of Candour Annual Report Jan 2023 – Dec 2023

All healthcare professionals must be open and honest with patients when something that goes wrong with their treatment or care causes, or has the potential to cause, harm or distress. Services must tell the patient, apologise, offer appropriate remedy or support and fully explain the effects to the patient.

As part of our legal responsibilities, we must produce an annual report to provide a summary of the number of times we have trigger Duty of Candour within our service.

Name & address of service:	AYRSHIRE EYE CLINIC 3 BROOMFIELD ROAD AYR KA7 2SP	
Date of report:	16 th January 2024	
How have you made sure that you (and your staff) understand your responsibilities relating to the duty of candour and have systems in place to respond effectively? How have you done this?	The Duty of Candour Policy is shared with all staff, existing and new. The appropriate reporting procedure will be followed in the event of any incidents. This policy will be reviewed and shared with staff annually.	
Do you have a Duty of Candour Policy or written duty of candour procedure?	<u>YES</u>	NO

How many times have you/your service implemented the duty of candour procedure this financial year?	
Type of unexpected or unintended incidents (not relating to the natural course of someone's illness or underlying conditions)	Number of times this has happened (Jan 2023 - Dec 2023)
A person died	0
A person incurred permanent lessening of bodily, sensory, motor, physiologic or intellectual functions	0
A person's treatment increased	0
The structure of a person's body changed	0
A person's life expectancy shortened	0
A person's sensory, motor or intellectual functions was impaired for 28 days or more	0
A person experienced pain or psychological harm for 28 days or more	0
A person needed health treatment in order to prevent them dying	0
A person needing health treatment in order to prevent other injuries as listed above	0
Total	0

How many incidents happened that triggered duty of candour?

There were no incidents in the period January 2023 – December 2023 that triggered a duty of candour procedure.

Ayrshire Eye Clinic policies, procedures, learning and improvements

Ayrshire Eye Clinic implemented a Duty of Candour policy in 2022 which is reviewed on an annual basis. This is shared with all new and existing staff on an annual basis.

The policy sets out a clear structure for reporting incidents and follow up steps required. Any incidents reported are reviewed by the Medical Director, Prof. Sathish Srinivasan, and the Clinic Manager, Fiona Conkie and learnings/improvements to the service are documented and implemented. The policy will be updated if required. These learnings and improvements will be shared with relevant and/or all staff.

The relevant person and staff will be provided with the appropriate assistance when Duty of Candour is triggered to ensure that they are supported during the procedure.

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